

**St. Michael the Archangel
Parish Council Minutes
April 12, 2010**

Present: Msgr. Tolentino, Jane Molloy (Chair), Bob Johnson, Matt Mueller, Jim Robertson, Timothy Gondré-Lewis, Aimee Valenzuelo, Rob Noland, Charles Eames, Sharon Knight, Joanie Heavey, Tony Calaro, Deacon Ronald Ealey, Bob Ebling, Deacon Steven Frye, Carolyn Aliaga, Wendy Alfaro, Lilian Juarez Cordero, and Kitty Ealey.

Absent: Edwin Mendez, Michael Jones, Anka Ostrega, Patty Marroquin, and Veronica Menjivar. Reverend Daniel Malaver,

The meeting was called to order by Jane Molloy, Council Chair, at 7:00 p.m. and the Council members recited the St. Michael the Archangel's Mission and Vision Statements.

Opening Prayer. The opening prayer was led by Deacon Steven Frye.

Approval of Minutes

- The minutes from the March meeting were approved as circulated.

Sodality Brunch Presentation

- Sodality Communion Brunch Co-chairs, Cynthia Lewis and Linda Jordan, reviewed the plans for the Communion brunch on Sunday, May 2 and encouraged all Parish Council members to buy tickets (\$22 each) and attend the brunch.
- Monsignor thanked the presenters and commented on all that the Sodality does for the parish. He particularly noted that he liked the way they used publicity to promote the parish.

Strategic Plan Subgroup Report (Deacon Ron Ealey)

- Deacon Ealey reviewed the work of the Strategic Plan working group. He reviewed the actions that have been taken and emphasized that the group would be putting together a draft that would be brought back to the Council for review. The next meeting of the group will be on Thursday, April 22 at 6:30 p.m. in the rectory.
- Monsignor Tolentino commended the group for undertaking the task and noted that the group should:
 - Review and evaluate the prior plan and determine what in it should be continued and what was now obsolete
 - Use the 5 categories in the Archdiocesan Needs Assessment form as a template for organizing the new strategic goals and strategies.
- Monsignor also noted that we needed to do a better job this time of communicating the parish goals to all parishioners and enlisting the support of all ministries and parishioners in efforts to achieve the goals. He suggested using the web site and bulletins.

Volunteer Appreciation Event Subgroup Report (Sharon Knight)

- A Gratitude Dinner for parish volunteers to be held on May 23, 2010. The dinner will be prepared by Parish Council members and will consist of pasta and sauce, garlic bread, salad and cake. Invitations will be sent to ministry heads who will be asked to invite their members and reply by May with the names of all who plan to attend.

- A sign-up list was circulated for all Council members to sign up for a particular task at the event. Members who missed the task sign-up should contact Sharon or another member of the group to discuss participation.
- Planning is continuing and other members of the Council members are welcome to join the subgroup's discussions. Wendy, Lilian and Monsignor all indicated that they would like to participate in the planning group.

Parish Financial Update (Rob Noland, Finance Council Chair)

- Rob Noland reviewed the financial status of the parish. He went over the cash flow statements that had previously been distributed and noted that in the prior month the church made money, the school lost money and the parish as a whole lost money.

St. Michael School Update (Charlie Eames)

- Charlie Eames went through a PowerPoint presentation on the status of the school. He observed that enrollment was key and that he expected to exceed the target enrollment. Currently, registrations stand at almost half (49.2%) of the target of 210 students at full tuition or its equivalent.
- Individual Council members suggested ways by which expenses could be cut and funds raised.

Pastor's Report

- Monsignor thanked everyone for all their work during the Triduum. He noted that attendance was very strong over the period.
- He mentioned that we needed to be more transparent about parish finances and that he was asking the Finance Council to come up with plans to reduce the parish deficit.
- He noted that had received an offer for the property next door but had rejected it.
- He also said that the Knights of Columbus had asked how they could help the parish.

Ministry Liaison Reports

- Bob Johnson asked for ministries to sign up to host one of the monthly Parish Council-sponsored Fellowship Sunday coffee and doughnut get-togethers. There was also some discussion on how these can be turned into all-parish celebrations.
- Tim Gondré-Lewis reminded everyone that each ministry has a page on the parish web site and that we need to rely on the ministries to provide content for the pages.

Other Business and Agenda Items for Next Meeting (May 3, 2010 – Rectory Basement)

- Agenda items for the next meeting will include further updates on the Strategic Plan, the Gratitude Dinner and the school status.

Closing Prayer

- The closing prayer was offered by Deacon Ealey.

With no other business coming before the Council, the meeting was adjourned at 8:30 p.m.

Approved May 10, 2010