

**St. Michael the Archangel
Parish Council Minutes
June 7, 2010**

Present: Msgr. Tolentino, Jane Molloy (Chair), Bob Johnson (Vice Chair), Jim Robertson, Anka Ostrega, Timothy Gondré-Lewis, Aimee Valenzuelo, Tony Calaro, Deacon Ronald Ealey, , Carolyn Aliaga, Wendy Alfaro, Michael Jones, , Bob Ebling, Deacon Steven Frye, Kitty Ealey, Joanie Heavey, Charles Eames, Sharon Knight., and. Reverend Daniel Malaver.

Absent: Lilian Juarez Cordero, Veronica Menjivar, Patty Marroquin and Edwin Mendez,

The meeting was called to order by Jane Molloy, Council Chair, at 7:05 p.m. and the Council members recited the St. Michael the Archangel's Mission and Vision Statements.

Opening Prayer. The opening prayer was led by Monsignor Tolentino who read the day's first reading (1 Kings 17:1-6) and asked Council members to speak to how they would relate living in a desert to the parish. Comments included: the need for trust and commitment; the need to risk going to 'scary places'; trusting enough to go there and bring faith community to understanding; need to plan and exercise responsible stewardship of scarce resources; need to get people more involved; and need to make sure that people entrusted to us make sure we are giving them the gift of Catholic faith and welcoming them.

Approval of Minutes

- The minutes from the April meeting were approved as circulated.

Strategic Plan Subgroup Report (Deacon Ron Ealey)

- Deacon Ron reviewed the plans for developing the draft Strategic Plan. He noted that subgroups had been designated and that he would be assigning leads for the groups. A draft will be ready for review at the August Council meeting.
- He noted that the idea of a Parish Council retreat was discussed within the group but noted that there was not consensus among the subgroup members that it was a good idea.
- Monsignor said he would invite Council members to accept his invitation to attend a retreat. He noted that the focus of the retreat would not be on with parish problems but would permit us to consider how well we are ready to hear what God has to say.

Financial Status Update (Joanie Heavey)

- The financial picture continues to pose challenges. The latest available numbers (ending April 30) show both current month and cumulative year-to-date (July 1-April 30) deficits
- Monsignor noted that the parish is carrying the school financially but he does not expect that to continue next year. The primary debt is cumulative Archdiocesan assessments that have not been paid in the total amount of \$333,804.
- Council members expressed considerable concern about the financial status of the parish and asked to be kept up to date on developments.

Audit Summary (Monsignor Tolentino)

- No report was available for review.

Administrative Issues (Budget Process and Procedures; Ministry Spending and Reports)

- Joanie distributed a budget form and also a summary of expenses.

- A request was made for ministries to be provided periodic reports on their spending relative to their approved budgets. While the summary distributed was more aggregated, Monsignor indicated that individual ministry reports would be prepared.

St. Michael School Update (Charlie Eames)

- School registration for next year currently stands at 194. (As noted previously, school budget is predicated on having the equivalent of 210 full-tuition paying students) Charlie is confident that the enrollment goal will be met.
- Monsignor noted that he was not worried about the numbers and will rely on Michael and the Finance Council to make sure the budget gets adjusted as necessary.
- A school fundraiser will be held at Georgetown Prep on June 26, 2010.

Gratitude Dinner Recap (Sharon Knight)

- Approximately 250 people attended the spaghetti dinner on Sunday, May 23, 2010. The response/ feedback from people attending the event was overwhelmingly positive. An article and photos of the event are on the parish web site.
- Members of the Parish and Finance Councils prepared and served the meal. The members also cleaned the room and kitchen before and after the event.
- The event had an approved budget of \$2,500 but came in under budget at \$1,464.

Election of Parish Council Chair and Vice Chair

- Tim Gondré-Lewis was elected Council Chair and Wendy Alfaro was elected Vice Chair.
- Michael Jones asked (and it was unanimously agreed) that the minutes reflect the Council's deep appreciation to Jane and Bob for their outstanding work efforts as Council Chair and Vice Chair.

Pastor's Report

- He plans to attend the Communication Ministry meeting on Saturday, June 12.
- He distributed evaluation forms and asked that they be completed by June 16, 2010. The forms will also be e-mailed to everyone.
- He will honor Madeline Johnson at the 8:00 mass on Sunday, June 13, 2010.
- He expressed delight at the results of the election and congratulated Tim and Wendy. He also expressed his appreciation for the work of the outgoing officers, Jane and Bob.

Ministry Liaison Reports

- There were no comments on or questions about the reports.

Other Business

- The Council recognized Monsignor's upcoming birthday with a rousing (though off-key) rendition of "Happy Birthday to You."

Agenda Items for Next Meeting (August 2, 2010)

- Agenda items for the next meeting will include review of the draft Strategic Plan and updates on the parish finances and school.

Closing Prayer

- The closing prayer was offered by Deacon Ron Ealey.

With no other business coming before the Council, the meeting was adjourned at 10:05 p.m.